

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Office Procedure – Consumer Affairs, Food and Civil Supplies Department – Purchase of postage stamps – Expenditure – Sanctioned – Orders – Issued.

CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.II.OP) DEPARTMENT

G.O.Rt.No. 32

Dated:14-03-2013

ORDER:

Sanction is hereby accorded to incur an expenditure of Rs.3,600/- (Rupees Three Thousand Six Hundred only) towards purchase of postage stamps from the Postal Department for official use in this Department.

2. The Expenditure sanctioned in para-1 above shall be debited to “3451 – Secretariat Economic Service – 090 – Secretariat – 04 – Food and Civil Supplies Department – 130 – Office Expenses – 131 – Utility payments”.

3. The Consumer Affairs, Food and Civil Supplies (Claims) Department are requested to draw the claim of Rs.3,600/- in favour of the Sr.Post Master, Khairatabad Head Post Office, Hyderabad.

4. This order does not require the concurrence of Finance (FW) Department as per orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G. RAVI BABU,
E.O.JT.SECREETARY TO GOVERNMENT

To
The Sr.Post Master,
Khairatabad Head Post Office, Hyderabad.
A/c.No.10100291762, SBI,
The Consumer Affairs, Food and Civil Supplies (Claims) Det.
The Dy. Pay and Accounts Officer, Secretariat Branch, Hyd.
SF/SC.

//FORWARDED BY ORDER//

SECTION OFFICER.

A P T C FORM – 58

FULLY VOUCHERED CONTINGENT BILL FOR THE MONTH OF **March, 2013**

Dist. HYDERABAD

Token No. _____

D.D.O's T.B.R. No. _____

Voucher No. _____

OFFICE (DDO) : **CA, F&CS DEPT.**

HEAD OF ACCOUNT

(VOTED/CHARGED)

DDO Code : **6813/25001701010**

Major Head : 3451 - Secretariat

Economic Service

TREASURY/SUB-TRY/

PAO : Dy. P.A.O Minor Head : 090 - Secretariat

BANK : S.B.H Sub-Head : 04 – CA, F&CS

Dept.,

Detailed Head : 130 – Office Expn.

NON-PLAN/PLAN

Sub-Detailed Head : 131-Utility Payments

Pay **Rs.3,600/-** (Rupees Three Thousand and Six Hundred only) and Credit the amount in favour of the Sr.Post Master, Khairatabad, Hyderabad A/C.No.10100291762, IFSC No.SBIN0005893.

DRAWNG OFFICER

FOR USE IN TREASURY/PAY & ACCOUNTS OFFICE

PayRs. _____ (Rupees _____

_____ only) by Cash/Cheque/Draft/Adjustment.

TREASURY OFFICER/PAY&ACCOUNTS OFFICER

: 2 :

PARTICULARS OF AMOUNT CLAIMED IN THIS BILL

No.& Description of Sub-Voucher	Details of Expenditure and Authority for sanction drawal of amount	AMOUNT Rs.
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Purchase of Postate Stamps

Rs.3,600=00

(G.O.Rt.No. CA, F&CS (CS. II.OP.) Department,
Dated: 14-03-2013 (copy enclosed)

Total Rs:- 3,600=00

(Rupees Three Thousand and six hundred only)

Pay **Rs.3,600/-** (Rupees Three Thousand and Six Hundred only) and Credit the amount in favour of the Sr.Post Master, Khairatabad, Hyderabad A/C.No.10100291762, IFSC No.SBIN0005893

DRAWING OFFICER

BUDGET PARTICULARS

1. Budget allotment for 2012-2013 : Rs. ____
2. Expenditure incurred including this Bill : Rs. **3,600=00**
3. **Balance** : Rs. _____

DRAWING OFFICER

FOR THE USE OF ACCOUNTANT GENERAL'S OFFICE